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**IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF ARIZONA**

Krista Dannel Evans,

Plaintiff,

v.

Maricopa County Sheriff's Office, et al.,

Defendants.

No. CV-25-00197-PHX-JAT (ASB)

**ORDER**

Self-represented Plaintiff Krista Dannel Evans, who is confined in a Maricopa County Jail, filed a civil rights Complaint pursuant to 42 U.S.C. § 1983 (Doc. 1) and an Application to Proceed In Forma Pauperis (Doc. 2). The Court will grant the Application to Proceed and will dismiss the Complaint with leave to amend.

**I. Application to Proceed In Forma Pauperis and Filing Fee**

The Court will grant Plaintiff's Application to Proceed In Forma Pauperis. 28 U.S.C. § 1915(a). Plaintiff must pay the statutory filing fee of \$350.00. 28 U.S.C. § 1915(b)(1). The Court will assess an initial partial filing fee of \$8.83. *Id.* The statutory filing fee will be collected monthly in payments of 20% of the previous month's income credited to Plaintiff's trust account each time the amount in the account exceeds \$10.00. 28 U.S.C. § 1915(b)(2). The Court will enter a separate Order requiring the appropriate government agency to collect and forward the fees according to the statutory formula.

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## II. Statutory Screening of Prisoner Complaints

The Court is required to screen complaints brought by prisoners seeking relief against a governmental entity or an officer or an employee of a governmental entity. 28 U.S.C. § 1915A(a). The Court must dismiss a complaint or portion thereof if a plaintiff has raised claims that are legally frivolous or malicious, that fail to state a claim upon which relief may be granted, or that seek monetary relief from a defendant who is immune from such relief. 28 U.S.C. § 1915A(b)(1)–(2).

A pleading must contain a “short and plain statement of the claim *showing* that the pleader is entitled to relief.” Fed. R. Civ. P. 8(a)(2) (emphasis added). While Rule 8 does not demand detailed factual allegations, “it demands more than an unadorned, the-defendant-unlawfully-harmed-me accusation.” *Ashcroft v. Iqbal*, 556 U.S. 662, 678 (2009). “Threadbare recitals of the elements of a cause of action, supported by mere conclusory statements, do not suffice.” *Id.*

“[A] complaint must contain sufficient factual matter, accepted as true, to ‘state a claim to relief that is plausible on its face.’” *Id.* (quoting *Bell Atlantic Corp. v. Twombly*, 550 U.S. 544, 570 (2007)). A claim is plausible “when the plaintiff pleads factual content that allows the court to draw the reasonable inference that the defendant is liable for the misconduct alleged.” *Id.* “Determining whether a complaint states a plausible claim for relief [is] . . . a context-specific task that requires the reviewing court to draw on its judicial experience and common sense.” *Id.* at 679. Thus, although a plaintiff’s specific factual allegations may be consistent with a constitutional claim, a court must assess whether there are other “more likely explanations” for a defendant’s conduct. *Id.* at 681.

But as the United States Court of Appeals for the Ninth Circuit has instructed, courts must “continue to construe [self-represented litigant’s] filings liberally.” *Hebbe v. Pliler*, 627 F.3d 338, 342 (9th Cir. 2010). A “complaint [filed by a self-represented prisoner] ‘must be held to less stringent standards than formal pleadings drafted by lawyers.’” *Id.* (quoting *Erickson v. Pardus*, 551 U.S. 89, 94 (2007) (per curiam)).

....

1 If the Court determines that a pleading could be cured by the allegation of other  
 2 facts, a self-represented litigant is entitled to an opportunity to amend a complaint before  
 3 dismissal of the action. *See Lopez v. Smith*, 203 F.3d 1122, 1127-29 (9th Cir. 2000) (en  
 4 banc). Plaintiff's Complaint will be dismissed for failure to state a claim, but because it  
 5 may possibly be amended to state a claim, the Court will dismiss it with leave to amend.

### 6 **III. Complaint**

7 In her one-count Complaint, Plaintiff sues the Maricopa County Sheriff's Office,  
 8 Correctional Health Services (CHS), and the Maricopa County Estrella Jail for money  
 9 damages.

10 Plaintiff claims her safety is threatened by being housed in a facility with black  
 11 mold. She alleges Estrella Jail was "condemned in 1996 for health and safety reason[s]." As her injury, Plaintiff states "it has affected [her] physical, emotional [and] mental  
 12 health."

### 14 **IV. Failure to State a Claim**

#### 15 **A. Defendant Maricopa County Sheriff's Office**

16 The Maricopa County Sheriff's Office is not a proper defendant because it is a "non-  
 17 jural entity." *Melendres v. Arpaio*, 784 F.3d 1254, 1260 (9th Cir. 2015) (citing *Braillard*  
 18 *v. Maricopa County*, 232 P.3d 1263, 1269 (Ariz. Ct. App. 2010)). In Arizona, the  
 19 responsibility of operating jails and caring for prisoners is placed by law upon the sheriff.  
 20 *See* Ariz. Rev. Stat. §§ 11-441(A)(5), 31-101. A sheriff's office is simply an administrative  
 21 creation of the county sheriff to allow him to carry out his statutory duties and is not a  
 22 "person" amenable to suit pursuant to § 1983. Accordingly, the Court will dismiss  
 23 Defendant Maricopa County Sheriff's Office.

#### 24 **B. Defendant Estrella Jail**

25 Section 1983 imposes liability on any "person" who violates an individual's federal  
 26 rights while acting under color of state law. Congress intended municipalities and other  
 27 local government units to be included among those persons to whom § 1983 applies.  
 28 *Monell v. Dept. of Soc. Servs.*, 436 U.S. 658, 689-90 (1978). However, the Estrella Jail is

1 a building or collection of buildings, not a person or legally created entity capable of being  
2 sued. Thus, the Court will dismiss Defendant Estrella Jail.

3 **C. Defendant CHS Medical Services**

4 Defendant CHS Medical Services is an administrative subdivision of Maricopa  
5 County. It is not a municipal corporation, local governing body, or private corporation,  
6 and, therefore, it is not a “person” amenable to suit under § 1983. Thus, the Court will  
7 dismiss Defendant CHS Medical Services.

8 Even if Plaintiff had sued Maricopa County, her allegations do not state a claim. A  
9 municipality may not be sued solely because an injury was inflicted by its employees or  
10 agents. *Long v. County of Los Angeles*, 442 F.3d 1178, 1185 (9th Cir. 2006). The actions  
11 of individuals may support municipal liability only if the employees were acting pursuant  
12 to an official policy or custom of the municipality. *Botello v. Gammick*, 413 F.3d 971,  
13 978-79 (9th Cir. 2005). A § 1983 claim against a municipal defendant “cannot succeed as  
14 a matter of law” unless a plaintiff: (1) contends that the municipal defendant maintains a  
15 policy or custom pertinent to the plaintiff’s alleged injury; and (2) explains how such policy  
16 or custom caused the plaintiff’s injury. *Sadoski v. Mosley*, 435 F.3d 1076, 1080 (9th Cir.  
17 2006) (affirming dismissal of a municipal defendant pursuant to Fed. R. Civ. P. 12(b)(6)).  
18 Plaintiff has failed to allege facts to support that Maricopa County maintained a specific  
19 policy or custom that resulted in a violation of Plaintiff’s federal constitutional rights and  
20 has failed to explain how her injuries were caused by any municipal policy or custom.

21 **V. Leave to Amend**

22 For the foregoing reasons, the Court will dismiss Plaintiff’s Complaint for failure to  
23 state a claim upon which relief may be granted. Within 30 days, Plaintiff may submit a  
24 first amended complaint to cure the deficiencies outlined above. The Clerk of Court will  
25 mail Plaintiff a court-approved form to use for filing a first amended complaint. If Plaintiff  
26 fails to use the court-approved form, the Court may strike the amended complaint and  
27 dismiss this action without further notice to Plaintiff.

28 Plaintiff must clearly designate on the face of the document that it is the “First

1 Amended Complaint.” The first amended complaint must be retyped or rewritten in its  
2 entirety on the court-approved form and may not incorporate any part of the original  
3 Complaint by reference. Plaintiff may include only one claim per count.

4 A first amended complaint supersedes the original Complaint. *Ferdik v. Bonzelet*,  
5 963 F.2d 1258, 1262 (9th Cir. 1992); *Hal Roach Studios v. Richard Feiner & Co.*, 896 F.2d  
6 1542, 1546 (9th Cir. 1990). After amendment, the Court will treat the original Complaint  
7 as nonexistent. *Ferdik*, 963 F.2d at 1262. Any cause of action that was raised in the  
8 original Complaint and that was voluntarily dismissed or was dismissed without prejudice  
9 is waived if it is not alleged in a first amended complaint. *Lacey v. Maricopa County*, 693  
10 F.3d 896, 928 (9th Cir. 2012) (en banc).

11 If Plaintiff files an amended complaint, Plaintiff must write short, plain statements  
12 telling the Court: (1) the constitutional right Plaintiff believes was violated; (2) the name  
13 of the Defendant who violated the right; (3) exactly what that Defendant did or failed to  
14 do; (4) how the action or inaction of that Defendant is connected to the violation of  
15 Plaintiff’s constitutional right; and (5) what specific injury Plaintiff suffered because of  
16 that Defendant’s conduct. *See Rizzo v. Goode*, 423 U.S. 362, 371-72, 377 (1976).

17 Plaintiff must repeat this process for each person she names as a Defendant. If  
18 Plaintiff fails to affirmatively link the conduct of each named Defendant with the specific  
19 injury suffered by Plaintiff, the allegations against that Defendant will be dismissed for  
20 failure to state a claim. **Conclusory allegations that a Defendant or group of**  
21 **Defendants has violated a constitutional right are not acceptable and will be**  
22 **dismissed.**

23 If Plaintiff files an amended complaint, she should be aware that a pretrial detainee  
24 has a right under the Due Process Clause of the Fourteenth Amendment to be free from  
25 punishment prior to an adjudication of guilt. *Bell v. Wolfish*, 441 U.S. 520, 535 (1979).  
26 “Pretrial detainees are entitled to ‘adequate food, clothing, shelter, sanitation, medical care,  
27 and personal safety.’” *Alvarez-Machain v. United States*, 107 F.3d 696, 701 (9th Cir. 1996)  
28 (quoting *Hoptowit v. Ray*, 682 F.2d 1237, 1246 (9th Cir. 1982)). To state a claim of

1 unconstitutional conditions of confinement against an individual defendant, a pretrial  
2 detainee must allege facts that show:

3 (i) the defendant made an intentional decision with respect to  
4 the conditions under which the plaintiff was confined;  
5 (ii) those conditions put the plaintiff at substantial risk of  
6 suffering serious harm; (iii) the defendant did not take  
7 reasonable available measures to abate that risk, even though a  
8 reasonable official in the circumstances would have  
9 appreciated the high degree of risk involved—making the  
consequences of the defendant’s conduct obvious; and (iv) by  
not taking such measures, the defendant caused the plaintiff’s  
injuries.

10 *Gordon v. County of Orange*, 888 F.3d 1118, 1125 (9th Cir. 2018).

11 Whether the conditions and conduct rise to the level of a constitutional violation is  
12 an objective assessment that turns on the facts and circumstances of each particular case.  
13 *Id.*; *Hearns v. Terhune*, 413 F.3d 1036, 1042 (9th Cir. 2005). However, “a de minimis  
14 level of imposition” is insufficient. *Bell*, 441 U.S. at 539 n.21. In addition, the “‘mere lack  
15 of due care by a state official’ does not deprive an individual of life, liberty, or property  
16 under the Fourteenth Amendment.” *Castro v. County of Los Angeles*, 833 F.3d 1060, 1071  
17 (9th Cir. 2016) (quoting *Daniels v. Williams*, 474 U.S. 327, 330-31 (1986)). Thus, a  
18 plaintiff must “prove more than negligence but less than subjective intent—something akin  
19 to reckless disregard.” *Id.*

## 20 **VI. Warnings**

### 21 **A. Release**

22 If Plaintiff is released while this case remains pending, and the filing fee has not  
23 been paid in full, Plaintiff must, within 30 days of her release, either (1) notify the Court  
24 that she intends to pay the unpaid balance of her filing fee within 120 days of her release  
25 or (2) file a non-prisoner application to proceed in forma pauperis. Failure to comply may  
26 result in dismissal of this action.

### 27 **B. Address Changes**

28 Plaintiff must file and serve a notice of a change of address in accordance with Rule

1 83.3(d) of the Local Rules of Civil Procedure. Plaintiff must not include a motion for other  
2 relief with a notice of change of address. Failure to comply may result in dismissal of this  
3 action.

4 **C. Possible “Strike”**

5 Because the Complaint has been dismissed for failure to state a claim, if Plaintiff  
6 fails to file an amended complaint correcting the deficiencies identified in this Order, the  
7 dismissal may count as a “strike” under the “3-strikes” provision of 28 U.S.C. § 1915(g).  
8 Under the 3-strikes provision, a prisoner may not bring a civil action or appeal a civil  
9 judgment in forma pauperis under 28 U.S.C. § 1915 “if the prisoner has, on 3 or more prior  
10 occasions, while incarcerated or detained in any facility, brought an action or appeal in a  
11 court of the United States that was dismissed on the grounds that it is frivolous, malicious,  
12 or fails to state a claim upon which relief may be granted, unless the prisoner is under  
13 imminent danger of serious physical injury.” 28 U.S.C. § 1915(g).

14 **D. Possible Dismissal**

15 If Plaintiff fails to timely comply with every provision of this Order, including these  
16 warnings, the Court may dismiss this action without further notice. *See Ferdik*, 963 F.2d  
17 at 1260-61 (a district court may dismiss an action for failure to comply with any order of  
18 the Court).

19 **IT IS ORDERED:**

20 (1) Plaintiff’s Application to Proceed In Forma Pauperis (Doc. 2) is **granted**.

21 (2) As required by the accompanying Order to the appropriate government  
22 agency, Plaintiff must pay the \$350.00 filing fee and is assessed an initial partial filing fee  
23 of \$8.83.

24 (3) The Complaint (Doc. 1) is **dismissed** for failure to state a claim. Plaintiff  
25 has **30 days** from the date this Order is filed to file a first amended complaint in compliance  
26 with this Order.

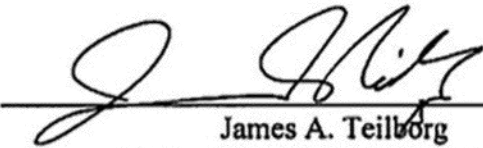
27 (4) If Plaintiff fails to file an amended complaint within 30 days, the Clerk of  
28 Court must, without further notice, enter a judgment of dismissal of this action with

1 prejudice that states that the dismissal may count as a “strike” under 28 U.S.C. § 1915(g)  
2 and deny any pending unrelated motions as moot.

3 (5) The Clerk of Court must mail Plaintiff a court-approved form for filing a  
4 civil rights complaint by a prisoner.

5 Dated this 7th day of May, 2025.

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James A. Teilborg  
Senior United States District Judge



**Instructions for a Prisoner Filing a Civil Rights Complaint  
in the United States District Court for the District of Arizona**

1. Who May Use This Form. The civil rights complaint form is designed to help incarcerated persons prepare a complaint seeking relief for a violation of their federal civil rights. These complaints typically concern, but are not limited to, conditions of confinement. **This form should not be used to challenge your conviction or sentence.** If you want to challenge a state conviction or sentence, you should file a petition under 28 U.S.C. § 2254 for a writ of habeas corpus by a person in state custody. If you want to challenge a federal conviction or sentence, you should file a motion under 28 U.S.C. § 2255 to vacate sentence in the federal court that entered the judgment.
2. The Form. **Local Rule of Civil Procedure (LRCiv) 3.4 provides that complaints by incarcerated persons must be filed on the court-approved form.** The form must be typed or neatly handwritten. The form must be completely filled in to the extent applicable. All questions must be answered clearly and concisely in the appropriate space on the form. If needed, you may attach additional pages, **but no more than fifteen additional pages**, of standard letter-sized paper. You must identify which part of the complaint is being continued and number all pages. If you do not fill out the form properly, you will be asked to submit additional or corrected information, which may delay the processing of your action. You do not need to cite law.
3. Your Signature. You must tell the truth and sign the form. If you make a false statement of a material fact, you may be prosecuted for perjury.
4. The Filing and Administrative Fees. The total fees for this action are \$405.00 (\$350.00 filing fee plus \$55.00 administrative fee). If you are unable to immediately pay the fees, you may request leave to proceed in forma pauperis. Please review the “Information for Prisoners Seeking Leave to Proceed with a (Non-Habeas) Civil Action in Federal Court In Forma Pauperis Pursuant to 28 U.S.C. § 1915” for additional instructions.
5. Original and Judge’s Copy. You must send an **original plus one copy** of your complaint and of any other documents submitted to the Court. You must send one additional copy to the Court if you wish to have a file-stamped copy of the document returned to you. All copies must be identical to the original. Copies may be legibly handwritten. **This section does not apply to inmates housed at an Arizona Department of Corrections facility that participates in electronic filing.**
6. Where to File. You should file your complaint in the division **where you were confined when your rights were allegedly violated.** See LRCiv 5.1(a) and 77.1(a). If you were confined in Maricopa, Pinal, Yuma, La Paz, or Gila County, file in the Phoenix Division. If you were confined in Apache, Navajo, Coconino, Mohave, or Yavapai County, file in the Prescott Division. If you were confined in Pima, Cochise, Santa Cruz, Graham, or Greenlee County, file in the Tucson Division. **Unless you are an inmate housed at an Arizona Department of Corrections facility that participates in electronic filing, mail the original and one copy of the complaint with the \$405 filing and administrative fees or the application to proceed in forma pauperis to:**

Phoenix & Prescott Divisions:  
U.S. District Court Clerk  
U.S. Courthouse, Suite 130  
401 West Washington Street, SPC 10  
Phoenix, Arizona 85003-2119

**OR**

Tucson Division:  
U.S. District Court Clerk  
U.S. Courthouse, Suite 1500  
405 West Congress Street  
Tucson, Arizona 85701-5010

7. Change of Address. You must immediately notify the Court and the defendants in writing of any change in your mailing address. **Failure to notify the Court of any change in your mailing address may result in the dismissal of your case.**

8. Certificate of Service. You must furnish the defendants with a copy of any document you submit to the Court (except the initial complaint and application to proceed in forma pauperis). Each original document (except the initial complaint and application to proceed in forma pauperis) must include a certificate of service on the last page of the document stating the date a copy of the document was mailed to the defendants and the address to which it was mailed. *See Fed. R. Civ. P. 5(a), (d).* Any document received by the Court that does not include a certificate of service may be stricken. **This section does not apply to inmates housed at an Arizona Department of Corrections facility that participates in electronic filing.**

A certificate of service should be in the following form:

I hereby certify that a copy of the foregoing document was mailed  
this \_\_\_\_\_ (month, day, year) to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Attorney for Defendant(s)

\_\_\_\_\_  
(Signature)

9. Amended Complaint. If you need to change any of the information in the initial complaint, you must file an amended complaint. The amended complaint must be written on the court-approved civil rights complaint form. You may file one amended complaint without leave (permission) of Court within 21 days after serving it or within 21 days after any defendant has filed an answer, whichever is earlier. *See Fed. R. Civ. P. 15(a).* Thereafter, you must file a motion for leave to amend and lodge (submit) a proposed amended complaint. LRCiv 15.1. In addition, an amended complaint may not incorporate by reference any part of your prior complaint. LRCiv 15.1(a)(2). **Any allegations or defendants not included in the amended complaint are considered dismissed.** All amended complaints are subject to screening under the Prison Litigation Reform Act; screening your amendment will take additional processing time.

10. Exhibits. You should not submit exhibits with the complaint or amended complaint. Instead, the relevant information should be paraphrased. You should keep the exhibits to use to support or oppose a motion to dismiss, a motion for summary judgment, or at trial.

11. Letters and Motions. It is generally inappropriate to write a letter to any judge or the staff of any judge. The only appropriate way to communicate with the Court is by filing a written pleading or motion.

12. Completing the Civil Rights Complaint Form.

**HEADING:**

1. Your Name. Print your name, prison or inmate number, and institutional mailing address on the lines provided.
2. Defendants. If there are **four or fewer** defendants, print the name of each. If you name **more than four** defendants, print the name of the first defendant on the first line, write the words “and others” on the second line, and attach an additional page listing the names of **all** of the defendants. Insert the additional page after page 1 and number it “1-A” at the bottom.
3. Jury Demand. If you want a jury trial, you must write “JURY TRIAL DEMANDED” in the space below “CIVIL RIGHTS COMPLAINT BY A PRISONER.” Failure to do so may result in the loss of the right to a jury trial. A jury trial is not available if you are seeking only injunctive relief.

**Part A. JURISDICTION:**

1. Nature of Suit. Mark whether you are filing the complaint pursuant to 42 U.S.C. § 1983 for state, county, or city defendants; “*Bivens v. Six Unknown Federal Narcotics Agents*” for federal defendants; or “other.” If you mark “other,” identify the source of that authority.
2. Location. Identify the institution and city where the alleged violation of your rights occurred.
3. Defendants. Print all of the requested information about each of the defendants in the spaces provided. If you are naming more than four defendants, you must provide the necessary information about each additional defendant on separate pages labeled “2-A,” “2-B,” etc., at the bottom. Insert the additional page(s) immediately behind page 2.

**Part B. PREVIOUS LAWSUITS:**

You must identify any other lawsuit you have filed in either state or federal court while you were a prisoner. Print all of the requested information about each lawsuit in the spaces provided. If you have filed more than three lawsuits, you must provide the necessary information about each additional lawsuit on a separate page. Label the page(s) as “2-A,” “2-B,” etc., at the bottom of the page and insert the additional page(s) immediately behind page 2.

**Part C. CAUSE OF ACTION:**

You must identify what rights each defendant violated. The form provides space to allege three separate counts (**one violation per count**). If you are alleging more than three counts, you must provide the necessary information about each additional count on a separate page. Number the additional pages “5-A,” “5-B,” etc., and insert them immediately behind page 5. Remember that you are limited to a total of fifteen additional pages.

1. Counts. You must identify which civil right was violated. **You may allege the violation of only one civil right per count.**
2. Issue Involved. Check the box that most closely identifies the issue involved in your claim. **You may check only one box per count.** If you check the box marked “Other,” you must identify the specific issue involved.
3. Supporting Facts. After you have identified which civil right was violated, you must state the supporting facts. Be as specific as possible. You must state what each individual defendant did to violate your rights. If there is more than one defendant, you must identify which defendant did what act. You also should state the date(s) on which the act(s) occurred, if possible.
4. Injury. State precisely how you were injured by the alleged violation of your rights.
5. Administrative Remedies. You must exhaust any available administrative remedies before you file a civil rights complaint. *See* 42 U.S.C. § 1997e. Consequently, you should disclose whether you have exhausted the inmate grievance procedures or administrative appeals for each count in your complaint. If the grievance procedures were not available for any of your counts, fully explain why on the lines provided.

**Part D. REQUEST FOR RELIEF:**

Print the relief you are seeking in the space provided.

**SIGNATURE:**

You must sign your name and print the date you signed the complaint. Failure to sign the complaint will delay the processing of your action. Unless you are an attorney, you may not bring an action on behalf of anyone but yourself.

**FINAL NOTE**

You should follow these instructions carefully. Failure to do so may result in your complaint being stricken or dismissed. All questions must be answered concisely in the proper space on the form. If you need more space, you may attach no more than fifteen additional pages. But the form must be completely filled in to the extent applicable. If you attach additional pages, be sure to identify which section of the complaint is being continued and number the pages.

\_\_\_\_\_  
Name and Prisoner/Booking Number

\_\_\_\_\_  
Place of Confinement

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State, Zip Code

(Failure to notify the Court of your change of address may result in dismissal of this action.)

**IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF ARIZONA**

\_\_\_\_\_,  
(Full Name of Plaintiff)

Plaintiff,

v.

(1) \_\_\_\_\_,  
(Full Name of Defendant)

(2) \_\_\_\_\_,

(3) \_\_\_\_\_,

(4) \_\_\_\_\_,

Defendant(s).

☐ Check if there are additional Defendants and attach page 1-A listing them.

**CASE NO.** \_\_\_\_\_  
(To be supplied by the Clerk)

**CIVIL RIGHTS COMPLAINT  
BY A PRISONER**

- ☐ Original Complaint  
☐ First Amended Complaint  
☐ Second Amended Complaint

**A. JURISDICTION**

1. This Court has jurisdiction over this action pursuant to:

☐ 28 U.S.C. § 1343(a); 42 U.S.C. § 1983

☐ 28 U.S.C. § 1331; *Bivens v. Six Unknown Federal Narcotics Agents*, 403 U.S. 388 (1971).

☐ Other: \_\_\_\_\_.

2. Institution/city where violation occurred: \_\_\_\_\_.

## B. DEFENDANTS

1. Name of first Defendant: \_\_\_\_\_. The first Defendant is employed as: \_\_\_\_\_ at \_\_\_\_\_.  

(Position and Title)
(Institution)
2. Name of second Defendant: \_\_\_\_\_. The second Defendant is employed as: \_\_\_\_\_ at \_\_\_\_\_.  

(Position and Title)
(Institution)
3. Name of third Defendant: \_\_\_\_\_. The third Defendant is employed as: \_\_\_\_\_ at \_\_\_\_\_.  

(Position and Title)
(Institution)
4. Name of fourth Defendant: \_\_\_\_\_. The fourth Defendant is employed as: \_\_\_\_\_ at \_\_\_\_\_.  

(Position and Title)
(Institution)

If you name more than four Defendants, answer the questions listed above for each additional Defendant on a separate page.

## C. PREVIOUS LAWSUITS

1. Have you filed any other lawsuits while you were a prisoner? ☐ Yes ☐ No
2. If yes, how many lawsuits have you filed? \_\_\_\_\_. Describe the previous lawsuits:
  - a. First prior lawsuit:
    1. Parties: \_\_\_\_\_ v. \_\_\_\_\_
    2. Court and case number: \_\_\_\_\_
    3. Result: (Was the case dismissed? Was it appealed? Is it still pending?) \_\_\_\_\_
  - b. Second prior lawsuit:
    1. Parties: \_\_\_\_\_ v. \_\_\_\_\_
    2. Court and case number: \_\_\_\_\_
    3. Result: (Was the case dismissed? Was it appealed? Is it still pending?) \_\_\_\_\_
  - c. Third prior lawsuit:
    1. Parties: \_\_\_\_\_ v. \_\_\_\_\_
    2. Court and case number: \_\_\_\_\_
    3. Result: (Was the case dismissed? Was it appealed? Is it still pending?) \_\_\_\_\_

If you filed more than three lawsuits, answer the questions listed above for each additional lawsuit on a separate page.

## D. CAUSE OF ACTION

## COUNT I

- [illegible]

## COUNT II

1. State the constitutional or other federal civil right that was violated: \_\_\_\_\_.
2. **Count II.** Identify the issue involved. Check **only one**. State additional issues in separate counts.  
☐ Basic necessities                  ☐ Mail                  ☐ Access to the court                  ☐ Medical care  
☐ Disciplinary proceedings        ☐ Property              ☐ Exercise of religion              ☐ Retaliation  
☐ Excessive force by an officer     ☐ Threat to safety     ☐ Other: \_\_\_\_\_.
3. **Supporting Facts.** State as briefly as possible the FACTS supporting Count II. Describe exactly what each Defendant did or did not do that violated your rights. State the facts clearly in your own words without citing legal authority or arguments.  
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4. **Injury.** State how you were injured by the actions or inactions of the Defendant(s).  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.
5. **Administrative Remedies.**
- a. Are there any administrative remedies (grievance procedures or administrative appeals) available at your institution? ☐ Yes    ☐ No
- b. Did you submit a request for administrative relief on Count II? ☐ Yes    ☐ No
- c. Did you appeal your request for relief on Count II to the highest level? ☐ Yes    ☐ No
- d. If you did not submit or appeal a request for administrative relief at any level, briefly explain why you did not. \_\_\_\_\_



### COUNT III

- [illegible]

**If you assert more than three Counts, answer the questions listed above for each additional Count on a separate page.**

**E. REQUEST FOR RELIEF**

State the relief you are seeking:

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I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF PLAINTIFF

\_\_\_\_\_  
(Name and title of paralegal, legal assistant, or  
other person who helped prepare this complaint)

\_\_\_\_\_  
(Signature of attorney, if any)

\_\_\_\_\_  
(Attorney's address & telephone number)

**ADDITIONAL PAGES**

All questions must be answered concisely in the proper space on the form. If you need more space, you may attach no more than fifteen additional pages. But the form must be completely filled in to the extent applicable. If you attach additional pages, be sure to identify which section of the complaint is being continued and number all pages.